

# MINUTES FOR A MEETING OF THE BOARD OF DIRECTORS OF SCHOOLS IN ACTION

## REGULAR MEETING

12.22.20

at 5:00pm

A meeting was held on December 12th, 2020 at 5:00pm. Due to Safer at Home and COVID-19, there was no physical meeting location. The Board Meeting was held via Zoom conferencing.

The following board members were present:

- Ronae Harrison
- Deborah R. Bronner
- Maria Raffanti
- Karin Kroener-Valdivia
- Lizette Villareal
- Mariela Pinedo

The following board members were absent:

- Nancy Flores

Ronae Harrison called the meeting to order at 5:00 pm. Maria Raffanti recorded the minutes. The following members of the administrative staff were present: Kalin Balcomb, Executive Director; Stephanie Conde, Director of Operations; Jamie Kikuchi, Elementary School Director; Dennis Flicker, Middle School Director; Melvin Marroquin, Director of Special Education. Tyler Myers from Charter Impact also attended. The following Arts in Action Staff attended: Jesus Mascorro, Director of Community Engagement, Erin Kleiner, Jung Kim, MS science teacher and Maria Ramirez, CMO Human Resources Manager.

## OPEN SESSION

- 1) Public Comment.** No announcements from the public.
- 2) Announcement for Board Members or Board Committees.** No announcements for board members or committees.
- 3) Consideration of Minutes from Past Meetings.** The Board reviewed minutes from the meeting of the Board of Directors held on 11.10.20. Ronae Harrison made a motion to accept the meeting minutes for the Board of Directors on 11.10.20. Deborah Bronner seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 4) Consideration of Renewal of Board Members' Term.** The Board considered the renewal of the terms of: Nancy Flores, vice president, and Maria Raffanti, secretary. Roane made a motion to renew the terms of Nancy Flores, vice president, and Maria Raffanti, secretary. Deborah Bronner seconded the motion. The motion passed with 5 ayes and 0 nay votes.
- 5) Report from Administrators.** The Board reviewed Information on the remote learning transition plan, school data and academic performance, including for significant subgroups, construction, CARES and COVID spending (including COVID related construction of windows), update on PPP loan forgiveness application, updates on the meal program, upcoming annual bond report, timeline for annual oversight visits, was presented by school administration. Ronae Harrison made a motion to accept the Report from Administrators. Maria Raffanti seconded the motion. The motion passed with 6 ayes and 0 nay votes.

- 6) Consideration of adding the position of Director of Curriculum and Instruction.** The Board considered adding the position of Director of Curriculum and Instruction to the organization, and updating the organization chart to reflect this new position. Ronae Harrison made a motion to add the position of Director of Curriculum and Instruction to the organization and update the organization chart to reflect this position. Karin Kroener-Valdivia seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 7) SB98 LCAP LCP Parent Budget Overview and Updates.** The Board reviewed the LCP/LCAP parent budget overview for 2020-2021 and the outcomes of the parent budget overview public hearing on December 15th. Roane Harrison will make a motion to review and accept the LCP/LCAP parent budget overview for 2020-2021 and the outcomes of the parent budget overview public hearing on December 15th. Maria Raffanti seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 8) Consideration of work during block days.** The Board reviewed a proposal for revising the block days policy in the staff handbook and allowing for discretionary use of block days for essential employees/functions. Ronae Harrison made a motion to revise the block days policy in the staff handbook, allowing for discretionary use of block days for essential employees/functions. Deborah Bronner seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 9) Consideration of the 2021-2022 Lottery Form.** The Board reviewed the lottery form for the 2021-2022 school year. Ronae Harrison made a motion to accept the 2021-2022 Lottery Form and enrollment information. Maria Raffanti seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 10) Presentation of Financial Report.** The Board reviewed the current budget-to actual report, cash flow projection, and next year forecast based on the November financials. Ronae Harrison made a motion to accept the current budget-to actual report, cash flow projection, and next year forecast based on the November financials. Deborah Bronner seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 11) Presentation of First Interim Financials.** The Board reviewed the first interim financials for review. Ronae Harrison made a motion to accept the first interim financials. Karen Kroener-Valdivia seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 12) Presentation of Independent Fiscal Audit Report:** The Board reviewed the draft fiscal audit report. Ronae Harrison made a motion to accept the independent fiscal audit report. Mariela Pinedo seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 13) Consideration of Compliance Monitoring Board Certification.** The Board reviewed the outcome of the final Compliance Monitoring Board Certification process. Maria Raffanti made a motion to accept the outcome of the final Compliance Monitoring Board Certification process. Deborah Bronner seconded the motion. The motion passed with 6 ayes and 0 nay votes.
- 14) Consideration of KIPP Bay Area Schools:** The Board reviewed a proposal for the School Food Authority to start the procurement and application process for adding 11 additional KIPP schools in the Bay/Stockton Area to the School Food Authority Meal Program. Ronae Harrison made a motion to give the Executive Director the authority to begin the procurement and application process for adding 11 additional KIPP schools in the Bay/Stockton Area to the School Food Authority Meal Program. Mariela Pinedo seconded the motion. The motion passed with 6 ayes and 0 nay votes.

**15) Adjournment.** The meeting adjourned at 6:32pm.

Requests for disability-related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 266-4371.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Board agenda can be requested and made available for public inspection at the main office of Schools in Action, which is also the main office of Arts in Action Community Charter Schools.